

Culpeper Regional Airport Advisory Committee Meeting

August 9, 2006

Location: Airport Conference Room

Present: Mike Dale, Tony Dias, Earl Long, Bob Yeaman, Bill Flathers,
Dave Franklin and Larry Aylor

Absent:

Guest/Speakers: Lou Ridley, Air Fest Air Boss; Jim Bailey, Consultant; Mike
Hogan, National Capital Squadron Executive Officer

Staff: Tanya Woodward

Call To Order

✚ Mr. Dale called the meeting to order at 8:00 a.m.

Approval of the Minutes

✚ *The minutes from the July 12, 2006 meeting were approved as written. Ayes all.*

Airport Director's Update: Frank Bossio (Tanya Woodward substituting for Mr. Bossio)

- The Localizer is up and running. The Committee is ecstatic! Some members have even flown the Localizer Approach already.
- Alan Culpeper is in the process of getting equipment costs for the new Clearance Delivery system. Mr. Flathers is working on the propagation study to accompany the costs. Once all this is in place a meeting will be arranged between the prospective airports that can benefit from this clearance delivery.
- Mr. Flathers stated that he would try to have the study completed by the end of this week and to Mr. Culpeper. A meeting will be planned for later this month between the airports involved.
- A formal written statement needs to be prepared along with the analysis and other airport's interest statements to go to the State and the FAA. This will try to be done in September.
- Discussion here regarding the 3-year length of time that was estimated by the FAA for implementation of this clearance delivery and how we can hopefully alleviate this.

Terminal Design

- We jumped the gun by planning to award the design contract. The County cannot award the contract until the State has granted the funds for the project. The Board of Supervisors tabled the issue until the September meeting.
- State funding will depend on the availability of funds and if the submitted paperwork is complete for the project.
- This funding will either be granted or denied at the VAB conference the third week of August.
- Mr. Dale would like to add that we must stay on top of the budget for the new terminal building to make sure that we get the best bang for our buck. The committee members concurred.
- Varied discussion on the terminal building.

Safety/Security Issues

- The biometric meeting has been moved to maybe the same week as the Air Fest, early October, the date is still not set.
- Mr. Yeaman passed around a newspaper article regarding biometrics. (See attached.)
- Mr. Long mentioned that AOPA was interested in what we were doing with the Airport Passport issue. Mr. Long will give them a favorable reply.
- Mr. Dale has spoken with the FAA Director about our Airport Passport plan and she is very interested in finding out more. Mr. Dale will contact her as soon as we have a date set for the meeting.
- Varied discussion here.

Air Fest 2006: 10/14/06


- Mrs. Woodward and Mr. Bossio are working on additional sponsorships.
- A party will be done for the performers/volunteers on Saturday night. It will tentatively be hosted by the CAF with a Country/Western theme.
- Varied Discussion here.
- The Young Eagles will run their rides from 3:00 p.m. – 5:00 p.m. on Air Fest day. If they have enough interest from some Young Eagle members, they may do some rides prior to the show. It will depend entirely on the participation.
- There will have an Air Fest Committee meeting on August 16th at 8:00 a.m. at the airport.

Open Discussion

- Mr. Dale talked about *DayJet* and their operations. This is one of the up and coming businesses that will utilize the Very Light Jets (VLJs). Mr. Dale will strike up a dialogue with the Company to see if they would be interested in coming to our airport.
- Mr. Dale feels that the County Board of Supervisors and the Town Supervisors are actively doing what they can to improve the quality of life in this area.

- Varied discussion on the proposed development plan for Willow Run. The residential issue brought the most concern to the committee.
- Mr. Yeaman made the motion that ***The Airport Committee has become aware of the proposed plans for Willow Run in Brandy Station, VA. The Airport Advisory Committee wishes to express their concerns regarding the proposal and the affects thereof to the Airport and the future of the Airport to the Culpeper County Planning Commission, the Culpeper County Planning Director and the Culpeper County Board of Supervisors. Ayes all.***
- A letter will be drafted and circulated for viewing prior to submitting to the above-mentioned Boards regarding the proposed development.
- Mr. Long informed the Committee that Mrs. Woodward received her C.M. designation.
- The C.M. designation means Certified Member of the American Association of Airport Executives (AAAE). This is highly regarding in the Aviation Management Industry. A written exam had to be passed in order to receive this. To get the AAEE designation, the CM must be obtained, then a Management paper written and finally an oral exam passed. Mrs. Woodward has one leg passed and will commence on with the other two. The Committee congratulated Mrs. Woodward on her success at receiving her C.M.
- Mr. Dias asked for changes on the Employee of the Year ballot. Everyone felt they were fine. Mr. Dale suggested that next year we look at evaluating the line staff as a group instead of individuals.
- Mr. Dias stated that we need to send a self-addressed, stamped envelope with the ballots.
- A suggestion was made that the Line Tech's name be put on their shirts.
- Varied discussion on Corporate Jet traffic.
- At the last meeting, Mr. Chase asked what the difference was between Advisory Committee and Advisory Commission. Mr. Yeaman checked on this and found that there was no legal difference between the title Committee and Commission. They both mean advisory.
- Varied discussion here.

Adjournment

 The meeting was adjourned at 9:25 a.m.

Attachments to the minutes:

- (1) Biometric article from the *Richmond Times-Dispatch* – 8/6/06 – Bob Yeaman

Approval:

Chairman:_____Date:_____

Secretary:_____Date:_____

